

CLAIMS

What is claimed is:

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1. A method of automatically establishing a conference comprising the steps of:
receiving conference logistics;
receiving participant profile data;
allocating a conference bridge port in accordance with the conference logistics; and
connecting a communications switch port to the allocated conference bridge port.
 2. The method of claim 1, wherein the conference logistics comprises a start date, a connect time and a conference participant address.
 3. The method of claim 2, wherein the participant profile data comprises a current address.
 4. The method of claim 3, wherein allocating a bridge port is performed in accordance with the current address.
 5. The method of claim 4, further comprising updating the conference participant address with the current address.
 6. The method of claim 5, wherein the communications switch port is associated with the current address.
 7. The method of claim 2, wherein the participant profile data comprises at least two of a current address, a home address, an office address, and a wireless address.
 8. The method of claim 6, wherein the communications switch comprises a telephone switch.

9. The method of claim 8, wherein the conference participant address and the current address each comprise a telephone number.

10. The method of claim 9, wherein the step of connecting a communications switch port to the allocated conference bridge port takes place in accordance with the start date and connect time reflected in the conference logistics.

11. The method of claim 2, wherein the conference participant address comprises an Internet Protocol (IP) address.

12. The method of claim 1, wherein receiving conference logistics comprises receiving subscriber input to a DTMF menu.

13. The method of claim 1, wherein receiving conference logistics comprises receiving a formatted file comprising labeled conference provisioning information.

14. The method of claim 1, wherein receiving conference logistics comprises receiving subscriber input to a form displayed on a client device.

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